

Girl Scouts of Greater South Texas  
711 N. Carancahua, Suite 146, Corpus Christi, Texas 78475

REPORT FOR TRIPS AND TOUR

Instructions: Send this Report to Council office within five (5) days after a trip or tour. Since this report may be used to give advice and suggestions to other troops who are planning similar events, we ask that it be filled out in detail.

Troop #: \_\_\_\_\_ Program Level: \_\_\_\_\_

Troop Leader's Name and Address: \_\_\_\_\_

Date(s) of trip, from: \_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_.  
(Date) (Date)

Destination: \_\_\_\_\_

# of persons participating \_\_\_\_\_

Registered Girl Scouts \_\_\_\_\_

Other Children: \_\_\_\_\_

Registered Girl Scouts Adults \_\_\_\_\_

Other Adults: \_\_\_\_\_

Adult in charge, if different from Troop Leader: \_\_\_\_\_ Home \_\_\_\_\_  
Work \_\_\_\_\_

\_\_\_\_\_  
(Name) (Address) (Town) (Zip) (Phone)

What planning was done by the girls? \_\_\_\_\_

Were Safety-Wise regulations met? \_\_\_\_\_

Were there any accidents of illness requiring more than first aid? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach a sheet giving full details, including circumstances, treatments, etc.

What suggestions or information would you like to give to other Troop Leaders planning a similar trip? Include things such as names, addresses of people to contact, resources, and things to see and do. Attach additional sheet if necessary.

Financial Report: Be sure to itemize transportation, food, lodging, and entry fees, entertainment or other costs at appropriate places.

INCOME:

Amount received from \_\_\_\_\_ girls @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Troop Money

Money Raising Projects (Identify)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_

Contributions

\$ \_\_\_\_\_

TOTAL INCOME:

\$ \_\_\_\_\_

EXPENDITURES:

Transportation \$ \_\_\_\_\_

Food \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_

Fees \$ \_\_\_\_\_

Entertainment \$ \_\_\_\_\_

Other (List) \$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

TOTAL EXPENDITURES:

\$ \_\_\_\_\_

BALANCE: \$ \_\_\_\_\_

Evaluation of Trip:

Sign \_\_\_\_\_ Date \_\_\_\_\_

