

# Girl Scouts of Greater South Texas

## Camp Bayview User Guidelines

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### Camp Ranger Cell Phone Number: 956-245-1831

Welcome to camp! We hope your experience is a good one and that you enjoy all that Camp Bayview has to offer.

Your camp confirmation letter will give you details about your stay. You must first check in with our Camp Ranger. A check-in and check-out time will also be written on your confirmation. If you should need to check-out early because of an emergency, please make sure to notify the camp ranger before your departure. An adult from your group must go through check-out procedures. Failure to do so may result in your inability to use the camp on another date.

Other groups may be scheduled at the same time as your group. Please be courteous and mind your outdoor manners and don't forget to make new friends!

Girl Scouts work to preserve our sites for future use. While visiting our camp please make every effort to use ecologically sound practices by minimizing vehicle use on the property, recycling where possible and limiting use of disposable products.

The following procedures are designed to help you during your stay with us. You will need to have everyone in your group become familiar with them.

#### **Camp Check-in Procedures:**

1. Upon arrival, meet with Camp Ranger. He will provide you with a check-in, check-out form.
2. Walk through the site you have reserved. Make sure electricity and water are on. If there is a problem notify the ranger at once.
3. **In the summer, turn off air conditioners when you leave the rooms. Remember to use resources wisely!**
4. Under no circumstances should any building equipment be removed, including furniture.
5. Report any leaky faucets or maintenance problems to the Camp Ranger as soon as you discover them.

#### **Camp Check-out Procedures:**

1. Be sure fires in fire circles and/or grills are completely out. Clean ashes from fire circle/grill and place in the ash container provided. Leave fire circles as clean as you found it.
2. Remove all garbage when your group leaves and place it in dumpster. The camp ranger will tell you where the dumpsters are located.
3. Please take home or dispose of any extra food, newspapers, grocery bags, cans, decorations that you brought in with you.
4. Make sure all water faucets are turned off.
5. Make sure any stoves that might have been used are turned off.
6. Check thermostats and make sure all heat and air conditioning is off.

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7. Be sure all lights are turned off.
8. Clean, mop, sweep or vacuum where needed.
9. **In the bathrooms**, (bungalows & cabins) clean showers, toilets, sinks and empty trash, sweep and mop floor.
10. **In the kitchens**, (bungalows) clean sinks, empty and clean refrigerator and microwave. Clean stove, sweep and mop floor.
11. Call Camp Ranger for final inspection.

### **Basic Food Service Information:**

It is vital that you use good sanitary procedures when working around food.

- Trash containers in the kitchenettes should be covered with lids or the bags should be tied when not in use. Place all trash in plastic bags and securely tie when finished. Remove to dumpster as soon as possible.
- Use only clean and sanitized utensils and equipment during food preparation. Avoid cross-contamination of foods. For example, do not place raw meat next to finished foods. Remember to sanitize equipment before use by following outlines cleaning procedures below. Never assume that cooking equipment is clean, even if it appears clean.
- Clean all food contact surfaces after use and sanitize with solution of one tablespoon of bleach (or 3/4 TSP of ultra bleach) to one gallon of water.
- Minimize the time that potentially hazardous foods remain in the temperature danger zone of 40-140 degrees (F). Meat, poultry, fish and eggs should be cooked completely through.

### **Cooking Equipment Clean- Up Procedures**

If you are using a cabin, you will be able to check out an Outdoor Troop Box which will contain basic cooking equipment. There are very important procedures that must be used to clean this equipment. Please follow the procedures below:

- Scrape food waste from dishes and utensils into trash cans.
- Wash dishes and utensils in a sink or bucket filled with soapy water of at least 100 degrees (F)
- Rinse in a sink or bucket filled with clear water of at least 100 degrees (F).
- Sanitize dishes and utensils by soaking for one minute in a sink or bucket filled with warm water and bleach. Add one tablespoon of bleach (3/4 tbsp. Ultra bleach) per gallon of water.
- Air dry all dishes and utensils, then put away.

Cast Iron Pots or Skillets require different care. Clean pot/skillet with warm soapy water-do not immerse in water. Dry completely. Apply a very, very thin coat of vegetable shortening-do not cake on layers. Wrap in clean newspaper or thick paper towels and then return to troop box.

Aluminum Pots can be washed in hot, soapy water and sterilized. Just remember before putting them on the fire you must soap the bottoms. Otherwise the black will not come off. Apply a thin coat of dishwashing liquid before putting on the fire.

### **Fires:**

- Your fire circle or grill should be clean and ready for use when you arrive. Please leave it the way you found it.
- Fires are to be built in established fire circles only. The only exception would be if you are using a grill.
- Available firefighting equipment should include one or more filled buckets, rakes and shovels and a hose connected to spigot, where available. Spigots are located throughout the camp ground. Please keep buckets filled for your fire circle.
- After every use, insure the fire is completely out before departing.

**During dry seasons, there may be fire bans issued. You will be notified of the ban before your trip, so you can plan menus appropriately.**

**General Camp Bayview Rules: Do not bring or use on**

**site:**

- **Illegal or illicit drugs**
- **Alcoholic beverages**
- **Firearms, ammunition or weapons**
- **ATV's, motorbikes, mini-bikes, four wheelers, skateboards**
- **Motorboats**
- **Pets, horses or other livestock**
- **Explosives**
- **Power tools**
- **Glitter, confetti**
- **Resaca**
- **Fireworks**
- **Open flames other than in fire circle**
- **Smoking in unauthorized areas(Allowed outside of Lodge)**
- **Candles**
- **Dogs and other pets**

Smoking and tobacco use are permitted away from children but only outside the Lodge. Do not smoke in any building, cabin or house. Remove all cigarette butts. Girl Scout groups must observe the policy on not smoking in the presence of girls.

Wild animals and plants, flowers or trees should be left alone. Do not cut trees or branches from live trees, pick flowers, plants, or capture/injure wild animals.

Personal sports equipment and personal possessions are the responsibility of the owner. Girl Scouts of Greater South Texas will not be responsible for any items lost, broken or stolen while at camp.

Gas, liquid flammables, and hazardous or poisonous materials should only be used by persons who are trained in their safe use and disposal.

**Vehicles and Emergency Transportation:**

Please remember that local families live along the roads in route camp. Please be courteous. Cars must obey the speed limit.

To contribute to the preservation of our site, minimize vehicle use on camp property is limited to essential use. Observe the parking limitations for the campsite. The parking lot for campers is located across the street from the main camp. You will be allowed to unload near your site and then you must return your vehicle to the parking lot. Remember to always watch for campers and keep vehicle speed at a minimum. (Max. speed is 10mph. Vehicles should never be driven or parked on grassy areas.)

Do not transport anyone in the back of pick-up trucks or in non-passenger vehicles, or on tractors.

**Health and Safety:**

Girl Scout groups using this site must observe safety procedure outlined in **SafetyWise** and any other Girl Scouts of Greater South Texas policies.

Groups are responsible to provide their own Certified Troop Camp Consultant and an adult currently certified in First Aid. This may or may not be the same person.

Groups are advised to collect in writing the following information for all participants:

- Name and Address
- Emergency Contact Name and Phone Numbers
- Listings of persons with allergies or health conditions requiring treatment, restriction or other accommodations
- Signed parental permission form and permission to seek emergency treatment for minors on site without their parent or a signed religious waiver.
- In the event of an accident, illness or major incident requiring medical, fire fighting or law enforcement assistance, please contact the council emergency cell phone number at 956-495-6142 to report the occurrence. Please remember that this is the emergency cell phone and should not be used if it is not an emergency!

### **Supervision of Minors:**

Girl Scout groups must observe the requirements in Safety-Wise and any Girl Scout of Greater South Texas Policy or Procedure regarding ratios of adults to girls for programs, overnight camping and any other outdoor activities.

The supervision of all members of the group is the responsibility of the group. This includes provision of qualified personnel for any specialized recreational activities and supervision of the behaviors of all members attending the camp function. To use Camp Bayview, you must be a registered Girl Scout. No tag-a-longs, no exceptions. To become a registered Girl Scout you must be 4 years or older and register through your Girl Scout Leader.

### **Safety & Emergency Procedures**

All groups using Camp Bayview should prepare an emergency plan including the following types of procedures. Girl Scout should follow the established Emergency Procedures for Camp Bayview. They will be posted in each cabin/bungalow.

Insure all members of the group are familiar with basic safety precautions while at camp:

- Always travel with one or more buddy.
- Have a system for keeping track of group members (i.e. head count, etc.)
- Supply first aid kits and an adult trained in first aid.
- Don't run in camp please walk.
- Dress appropriately for the site and the weather.
- Obey fire safety rules printed elsewhere in this material.
- Park cars facing outward with your keys easily accessible to you.
- Watch for sudden changes in the weather.
- Establish and explain to all members of your group an emergency signal generally accepted signal is continued cycles of 3 blasts of a horn or alarm (such as a car horn or whistle). When this signal is given all members of the group should gather at a pre-established spot in the unit or camp. Alert other groups camped at the same camp of your emergency signal.
- Resaca is off limits to everyone!

### **The Camp Gate**

The camp gate is locked when no one is in camp. The camp gate will be closed at 10:00 P.M. each night. The gate will be re-opened at 7:30 a.m. the following morning.

Anyone needing to arrive or leave camp should do so before it is closed.

### **In the event of an emergency:**

**Dial 911; give the name and location of the camp and describe emergency : 107 San Roman Road Bayview, TX**

**In the event of a fire that would require evacuation (i.e. building, brush):**

Use emergency signal;  
Gather the group at the pre-established location  
Insure everyone is present and safe  
Decide on the safest method and route of evacuation (walk or drive) Insure everyone follows instructions from Emergency personnel.

**In the Event of Severe Weather:**

Use emergency signal and notify groups in units  
Gather the groups at the pre-established location or closest roofed building Insure everyone is present and safe.  
In the event of heavy winds, take shelter in roofed buildings, not tents or outdoor pavilions.  
In the event of thunder and lightening, take shelter. Do not use pool.

**In the Event of Flooding:**

Use emergency signal and notify other units  
Gather the groups at the pre-established location  
Insure everyone is present and safe  
If possible move to a safe location on higher ground  
Do not evacuate the camp unless given instruction by emergency personnel or Girl Scouts of Greater South Council staff. Water might be worse on the road.

**Aquatics:**

Please do not swim, fish, etc. in the Resaca. Do not climb on the fence. Keep girls away from the edge of the water.

**Swimming Pool (when completed)**

- An adult holding current certification in Life guarding (from a nationally recognized certifying body) including First Aid and CPR is required. The lifeguard must carry appropriate for the body of water he or she is guarding (pool).
- Swimming must take place only in the swimming pool.
- Observe the ratio of life<sup>g</sup>uards and watchers to swimmers below:

| # of Swimmers | Lifeguards   | Watchers |
|---------------|--|----------|
| 1-10          | 1 adult  | 1*       |
| 11-25         | 1 adult  | 2*       |
| 26-35         | 2 adults, at least 1 an adult<br>Others may be 16 years of age or Older.   | 3*       |
| 36-50         | 2 persons, at least 1 an adult.<br>Others may be 16 years of age or Older. | 4*       |

Observe all posted sign at camp regarding water activities.

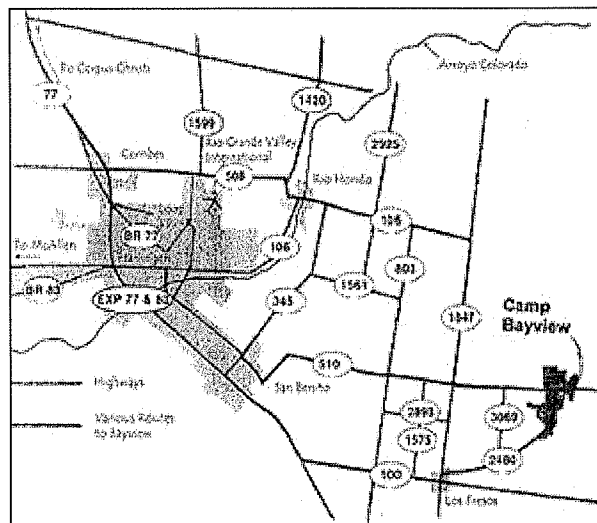
**GIRL SCOUTS OF GREATER SOUTH TEXAS**  
**ADULT CHILD RATIOS**

These are the guidelines on adult-children ratios that all groups must abide by. They are as follows: Co-ed groups need to have the supervising adult being of the same gender.

- 2 supervising adults for every 5 K-1<sup>st</sup> or 5-6 year olds; plus one additional supervising adult for each additional 3 children in this age group
- 2 supervising adults for every 12 1<sup>st</sup>-3<sup>rd</sup> grade or 6-8 year olds; plus one additional supervising adult for each additional 6 children in this age group
- 2 supervising adults for every 16 3<sup>rd</sup>-6<sup>th</sup> grade or 8-11 year olds; plus one additional supervising adult for each additional 8 children in this age group
- 2 supervising adults for every 20 6<sup>th</sup>-9<sup>th</sup> grade or 11-14 year olds; plus one additional supervising adult for each additional 10 children in this age group
- 2 supervising adults for every 24 9<sup>th</sup>-12<sup>th</sup> grade or 14-18 year olds; plus one additional supervising adult for each additional 12 children in this age group

Children are not allowed to leave the premises once gates are closed.

## Camp Bayview Map and Directions



### Directions:

Enter on Expressway 83 and head south towards Brownsville, stay on Expressway 83 which merges to become Expressway 77 & 83, exit the South Padre Island/ Hwy 100 ramp, turn to your left/east on Hwy 100, you will travel thru three intersections with traffic lights in Los Fresnos, continue to San Roman Rd. and turn left (it will be the only direction you can turn), travel north on San Roman and Camp Bayview will be on the right side of the road