



# ACH Authorization Form

\*\*\*This form **MUST** be accompanied by a **Pre-Printed Voided Check**\*\*\*  
(if changes have been made from previous year OR a new troop)

As an authorized signer on the financial institution account identified below, I authorize Girl Scouts of Greater South Texas to initiate electronic ACH transfers to debit the account identified below for financial transactions relating to the:

**2011 Fall Product Sale Program.**

I understand the council will debit this account on **December 5, 2011**. I agree to deposit sufficient funds into this account by **November 30, 2011** to cover the ACH debit. I understand the dollar amount of the debit withdrawal is dependent upon the amount of nut/candy and magazine items sold by the troop as detailed on the Troop Order Report. This form must be submitted to the service center nearest you by **October 21, 2011**.

**2012 Cookie Sale Program**

I understand the council will debit this account on **February 8, 2011 for 30%** of the troop's initial order. I agree to deposit sufficient funds into this account by **February 3, 2011**. The council will also debit this account on **March 5, 2012** for the remaining balance. I agree to deposit sufficient funds into this account by **March 2, 2012** to cover the ACH debit. Must be submitted to the service center nearest you by **December 14, 2011**.

I also authorize Girl Scouts of Greater South Texas to repeat any debit that fails for any reason, and understand the troop will be responsible for any insufficient funds bank fees. This authorization remains in effect until total payment for the 2011 Fall Product Sale Program and 2012 Cookie Sale Program has been received by Girl Scouts of Greater South Texas.

## TROOP ACCOUNT INFORMATION

Troop # \_\_\_\_\_ Service Unit \_\_\_\_\_  
Leader name \_\_\_\_\_ Treasurer name \_\_\_\_\_  
Leader email \_\_\_\_\_ Treasurer email \_\_\_\_\_

## FINANCIAL INSTITUTION INFORMATION:

Financial Institution Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, & Zip \_\_\_\_\_  
Account Type \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_  
Routing Number\* (ABA) \_\_\_\_\_  
Account Number\* \_\_\_\_\_

**Attach Pre-Printed Voided Check Here**

*I certify that I am the owner or joint owner of the account designated and am entitled to provide the above information.*

Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_  
Print Name \_\_\_\_\_ E-mail \_\_\_\_\_

*This information is confidential. This form will only be kept by the Girl Scouts of Greater South Texas Finance Department only*